The Garrison City Council met Monday February 5, 2024, at 7:00 PM in the city council room. Present: Mayor Stuart Merry, Bree Stumvoll, David Reinarts, and Billee Jo Iglehart. Absent: Shannon Jeffers, David Jeffrey, Curtis Olson. Mayor Stuart Merry presided. Others present: City Attorney James Wilson. Guests present: Chad Trautman from Fort Stevenson State Park and Kyle Meyer from Moore Engineering. Pledge of Allegiance was recited.

Moved by Stumvoll, seconded by Iglehart to approve the city council minutes as presented. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Chad Trautman presented Fort Steveson to Garrison Trail – USACOE Easement Request. A portion of the trail is at the old city landfill site. After looking at the map, the trail appears to be on property owned by Thomas Fitzgerld adjacent to the city property. City Attorney Wilson suggested visiting with Mr. Fitzgerald to acquire the property. This matter was referred to the Cemetery, Mobile Housing, Public Buildings & Landfill Committee.

Kyle Meyer from Moore Engineering presented water treatment plant update and invoices. Rice Lake West pay request for $166,990 will be reduced to $141,490 due to liquidated damages. Moved by Stumvoll, seconded by Iglehart to approve pay request #15 to Rice Lake West for $141,490.00. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Reinarts to approve Moore Engineering pay request for $25,691.33. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Iglehart, seconded by Stumvoll to approve Amendment #2 for Moore Engineering at budgeted hourly amount of $85,000. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Kyle mentioned Moore Engineer continues to work on the raw water intake project. The main street project is on hold and work has begun on the Lead Line Survey. Discussion was held on the Lead Line Survey. Informational material Moore Engineering proposed was questioned by council members. A majority of city residents do not understand QR Codes, web sites or have a smart phone. A copy of Garrison Rural Water’s survey was reviewed, and it was favorable and understandable. Moore Engineering will send postcards to all city customers. The city will send out a flyer.

City Attorney Wilson recommended table the second and final reading of Chapter 9 Traffic Code Ordinance.

Chief Tesch’s monthly reports on calls for service and citations issued were reviewed.

City Supervisor Greg Boucher monthly report was read by City Auditor Affeldt. A new motor has been ordered for the main lift station. A new meter and RPZ has been installed for Garrison Rural Water. The water salesman proposal will be reviewed. Curb stops in the trailer park will be relocated this summer. An estimate of $2500 to $3000 for each curb stop was given by Nygard Construction. Construction continues at the water treatment plant and the new computers for the plant have arrived. City auditorium roof leaked again so waiting till spring to inspect.

Moved by Stumvoll, seconded by Reinarts to approve the city auditor’s monthly financial report. City Attorney Wilson recommended table the second and final reading of Chapter 9 Traffic Code Ordinance.

The municipal court report for January was presented and reviewed.

City Auditor Diane Affeldt report was presented. Affeldt attended city court, Airport Authority meeting, committee meetings and water board meetings. Web site updates and monthly meeting notices were posted. All year-end reports, quarterly reports, W2’s, new water, sewer, and garbage rates have been completed. Working with McLean County and FEMA on grant for new generators. Work with Moore Engineering on COSA rate for Garrison Rural Water and 2023 capital improvement expense. Updated SAM registration for City of Garrison and Garrison Airport Authority. Lead line survey and radio read projects continue.

Moved by Stumvoll, seconded by Iglehart to approve bills submitted for payment except for Wilson Law Firm bill for Garrison Park Board. Wilson will present the park board the bill at their meeting Wednesday. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Verizon Wireless Cell phones 456.03

RTC Networks Telephone 1,176.95

UNUM Life Ins. Insurance 19.85

Circle Sanitation Service City garbage/landfill 426.00

Garrison Park Board State revenue 2,349.99

One Call Concepts Fax calls 2.60

Clute Office Supply Office supplies 18.49

Dakota Fire Ext. Annual service 829.12

Krause’s Super Valu Supplies 22.88

D & E Supply Supplies 324.07

Municipal Finance Officers Dues 30.00

Western Agency Insurance 4,862.00

Garrison Fire Dept. 2023 expenses 12,966.52

NorDak North Publication/supplies 428.94

ARAMARK Supplies 638.73

RTC Networks Monthly fee 43.95

Verizon Connect Service 56.85

State of ND Information State email fee 64.80

McLean Co. Sheriff Jailing fee 300.00

Lakeside Auto Care Repairs 109.00

Balco Uniform Vest/clothing 312.47

McLean Co. Treas. Tax 36.21

First District Health Testing 60.00

MDU Service 1,650.11

McLean Electric Coop Power 2,021.00

ND Dept. of Health Testing 121.82

American Welding Chemicals 69.50

USA Blue Book Chemicals 1,625.72

Hawkins Inc. Chemicals 50.00

DK 2 Wolf Supplies 400.00

Core & Main LP Antenna 4,000.00

Craig Smith Health insurance 69.00

Napa Auto Parts Parts 187.38

Cenex Fleetcard Gas 294.69

Pigeon Products Repairs 152.00

McRandall Mobile Glass Windshield 325.00

Swanston Equipment Parts 205.99

Shar Corp. Chemicals 191.47

Elan Financial Training/registration 1,215.57

Nygard Construction Snow removal/dumps 7,312.50

Otter Tail Power Power 7,277.73

Waste Management Garbage 8,026.19

Gale/Cengage Learning Library 212.16

Micro Marketing Library 24.99

Digital Office Centre Library 188.21

NorDak North Library 49.00

Barnes & Noble Library 270.34

Penworthy Library 208.18

MaLynda Kramber Library 132.71

S & J Hardware Supplies 260.08

Farmers Union Oil Gas 2,612.30

Post Board License 45.00

Wilson Law PC Attorney/court 3,340.00

Garrison Chamber Dues 250.00

Garrison CVB Dues 250.00

US Postmaster Water bills 270.65

Moved by Stumvoll, seconded by Iglehart to approve Chief Travis Tesch to carry over ten days of vacation with the condition they be used in the next three months. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve Game of Chance for St. Paul Lutheran Youth Groups and Apehangers MC. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve Garrison Chamber of Commerce 2024 dues of $250 and Garrison CVB 2024 dues of $250. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve liquor and beer license transfer for Hometown Tavern to Garrison City Auditorium February 24, 2024, from 4pm to 1am. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve 2023 Audit by Rath & Mehrer. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Iglehart to approve 2023 annual financial statement. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve 2022 Budget Income & Expenditure over/under. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Iglehart to approve 2023 Employee Gross Wages. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Iglehart to approve 20% Enterprise Revenue distribution: Library Fund, $5,000; Equipment Fund, $13,000; Fire Dept. Equipment Fund, $5,000. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve Garrison Rural Water District 2024 rate of $4.13 and 2023 Capital Improvement cost of $309,436.25. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve transferring $287,333.65 from Water Treatment Replacement Fund to Utilities Fund and $287,333.65 from Water Capital Fund to Utilities Fund. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Iglehart to approve the appointments of Cole Seidler and Corey Bittner to the Garrison Airport Authority to fill the expired terms of Doug Steinmetz and Gary Larson. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve Burlington Electric cost change proposal of $5,387.20. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to authorize the City Auditor Diane Affeldt to apply for FEMA grant for city generators. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

City attorney report was given. Mr. Wilson is working on Chapter 9 Traffic Code.

Mayor Merry’s monthly report. was reviewed. He took part in the conference call on water plant project, committee meeting, and annual city and rural fire department meeting. He attended the annual Garrison Area Improvement meeting.

Alderman Reinarts reported for Streets & Utilities Committee and Water Board Committee. They met with Rice Lake West on the water plant project and the 2023 COSA cost was reviewed at the Water Board meeting.

Alderperson Stumvoll reported for Police, Personnel & Fire Dept. Committee. The committee is recommending hiring Brighten Smith as a police officer beginning February 9, 2024, at an annual salary of $41,000. Moved by Stumvoll, seconded by Reinarts to approve hiring Brighten Smith at an annual salary of $41,000 beginning February 9, 2024. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

The committee held a six-month evaluation on city employee Bill Sabot. Moved by Reinarts, seconded by Stumvoll to increase Bill Sabot’s hourly wage by $1.00 beginning the new pay period February 9, 2024. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll to approve proposal from O’Day Equipment for an upgraded water salesman at $21,894.69. Voting Yea: Stumvoll, Reinarts, and Iglehart. Nay: None.

GAIA Sales & Use Tax requests were placed on hold since they were not received by February 1. A few changes to the Sales & Use Tax request form were discussed. An explanation of funds in reserve or earmark will be added. If materials requested are not provided or no explanation of request, the request will not be acted on until provided will be included too.

The next regular city council meeting will be Monday March 4, 2024, at 7:00 pm. The city council meeting adjourned at 9:00 pm.

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Diane Affeldt, City Auditor Stuart Merry, Mayor