The Garrison City Council met in special session Tuesday June 28, 2022, at 7:00 pm in the city council room. Present: Mayor Stuart Merry, Paul Schlichting, Maria Olson, David Reinarts, David Jeffrey, Curt Olson, and Billee Jo Iglehart. Others present: City Supervisor Greg Boucher, City Attorney James Wilson, newly elected members Shannon Jeffers and Bree Diffely.

Moved by C. Olson, seconded by Reinarts to approve second and final reading of Ordinance No. 2022-02 Noxious Weeds (aka Tall Grass Ordinance). Roll Call: Schlichting, Aye; M. Olson, Aye; Reinarts, Aye; Jeffery, Aye; C. Olson, Aye; Iglehart, Aye.

Moved by C. Olson seconded by M. Olson to approve Noxious Weeds Abatement Fee Resolution. Roll Call: Schlichting, Aye; M. Olson, Aye; Reinarts, Aye; Jeffery, Aye; C. Olson, Aye; Iglehart, Aye.

Moved by Schlichting, seconded by Iglehart to approve Beer and Liquor License Applications for Casey Steele contingent upon review by city attorney. Voting Yea: Schlichting, M. Olson, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

Moved by Reinarts, seconded by M. Olson to invoice Garrison Rural Water District $81,302.36, bill adjustment June 2018 to May 2022. Voting Yea: Schlichting, M. Olson, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

Moved by Reinarts, seconded by Schlichting to purchase safety t-shirts and zip up sweatshirts for the city maintenance personnel. Voting Yea: Schlichting, M. Olson, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

A resume has been received for the city maintenance position. An interview will be scheduled this week.

The special meeting adjourned at 7:28 pm. The reorganizational meeting opened. City Auditor Diane Affeldt read the election results from the McLean County Auditor. Moved by Jeffrey, seconded by C. Olson to accept the 2022 Abstract of Election. Voting Yea: Schlichting, M. Olson, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

Mayor Merry thanked Alderman Schlichting and Alderperson M. Olson for their service to the city council and City of Garrison. The new city council members were seated at the council table. Their Oath of Office was signed and notarized. City Auditor Diane Affeldt distributed informational material to the new members.

Moved by Reinarts, seconded by Jeffers to elect Bree Diffely as city council Vice President. Voting Yea: Jeffers, Diffely, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

Moved by Reinarts, seconded by Iglehart to elect Shannon Jeffers as city council President. Voting Yea: Jeffers, Diffely, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

Moved by Diffely, seconded by C. Olson to approve the mayor’s appointments: City Auditor Diane Affeldt, City Attorney Wilson Law Firm and City Engineer Moore Engineering. Voting Yea: Jeffers, Diffely, Reinarts, Jeffery, C. Olson, Iglehart. Nay: None.

Mayor Merry confirmed appointments to the following boards: Library Board, Shannon Jeffers and Billee Jo Iglehart; Lodging Tax Committee, David Reinarts; Housing Authority, Shannon Jeffers and Billee Jo Iglehart.

The mayor’s committee assignments were distributed. Some discussion was held on purchasing iPads for city council members. The city council meeting adjourned at 7:50 pm.

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Diane Affeldt, City Auditor Stuart Merry, Mayor

The Garrison City Council met Tuesday July 5, 2022, at 7:00 PM in the city council room. Present: Shannon Jeffers, Bree Diffely, David Reinarts, Curt Olson, and Billee Jo Iglehart. Absent: Mayor Stuart Merry and David Jeffrey. Others present: City Supervisor Greg Boucher, Chief Tesch and Kent Ritterman via conference call. Guests present: Jason Hunze with Prairie Engineering. President Shannon Jeffers presided. Pledge of Allegiance was recited.

Moved by Reinarts, seconded by Iglehart to approve the city council minutes. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Jason Hunze with Prairie Engineering presented information on generators for the lift station and water tower. Discussion was held on the generators, fuel supply and time frame on receiving the generators. Jason stated he would draw up specifications for bidding. Generators at city hall and city auditorium were also discussed. Committee meetings will be scheduled this month to discuss generators.

City Engineer Kent Ritterman reported the supply water line project is completed. He is working on the close out package. Moved by Reinarts, seconded by Olson to approve payment to DL Barkie Construction Inc. for $34,881.08. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Moved by Iglehart, seconded by Diffely to approve Change Order #2 for DL Barkie Construction Inc. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Diffely to approve payment to Moore Engineering for $33,522.51. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Iglehart to approve payment to Stanek Contractors for $201,665.00. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Chief of Police monthly Calls for Service and Citation Report were reviewed. The department is doing the bike helmet ice cream certificates and posting lemonade stands on their Facebook page.

City Supervisor Greg Boucher reported employees are street sweeping, mosquito fogging, grass mowing, painting, and replacing faded street signs.

Moved by Olson, seconded by Diffely to approve the city auditor’s monthly financial report. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

The municipal court report for June was presented.

City Auditor Diane Affeldt gave her monthly report. Beer and/or liquor licenses have been issued. Participated in two webinars and worked on city employee handbook with Link HR.

Moved by Iglehart, seconded by Olson to approve bills submitted for payment. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Cash Petty cash 30.00

US Postmaster Postage 58.00

Verizon Wireless Cell phones 455.71

RTC Networks Telephone 1,214.38

One Call Concepts Inc Fax calls 44.95

UNUM Life Insurance Premium 53.94

Circle Sanitation Service City garbage/landfill 686.00

Krause’s Super Valu Supplies 104.25

Fire Extinguishing Inspection 264.90

Western Agency Insurance 8,173.00

Garrison Park Board State revenue/rec funds 10,523.27

ARAMARK Services 839.98

Steve’s Plumbing Service 447.02

Semchenko Electric Shop lights 470.18

Johnson Controls Service 825.00

NorDak North Publications 831.13

Verizon Connect Service 56.85

Digital Office Centre Copier 248.40

Lakeside Auto Care Oil change 83.00

Kiesler Police Supply PD supplies 255.10

Travis Tesch Mileage 76.05

Cardmember PD lodging/rifles 2,710.02

Airport Association Dues 75.00

Lumacurve Airfield Signs Airport lights 374.73

Doug Steinmetz Mowing 370.00

First District Health Testing 50.00

MDU Service 722.13

ND Dept. of Health Testing 1,218.16

McLean Electric Coop Power 1,942.00

Nygard Construction Repairs 6,115.00

Hawkins Inc. Chemicals 941.12

ND Dept. of Environmental Fee 325.00

USA Blue Book Chemicals 305.71

Acme Tools Safety gear 488.99

ND Rural Water Dues 260.00

2G Tools LLC Tools 27.04

Gene-O’s Septic Tank Service 375.00

Rugby Hardware Hank Traffic paint 2,550.10

Van Diest Supply Briquets 4,334.00

Johnny’s Ready Mix Washed rock 950.00

Schumaier Concrete Valley gutter 2,815.00

CHS Garrison Spray 291.38

Farmers Union Oil Gas 2,524.13

Cenex Fleetcard Gas 181.40

Otter Tail Power Power 6,311.59

Waste Management Garbage 15,979.65

McLean County Auditor Election 424.50

Fargo Glass & Paint Doors 837.88

Wilson Law Firm Legal fees 1,480.00

Creative Product Source Library 67.45

Micro Marketing Library 307.66

Digital Office Library 58.87

SYNCB/Amazon Library 321.76

Gale/Cengage Learning Library 130.35

US Postmaster Postage 224.14

Building permit for the month of June was recognized.

Moved by Iglehart, seconded by Diffely to approve Planning and Zoning Commission recommendation to accept Jeffrey’s First Addition – Rearrangement and Jeffrey’s Second Addition - Replat in the City of Garrison. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

The 2023 Preliminary Budget meeting will be Monday August 8, 2022, at 7:00 pm.

Mayor Merry’s monthly report was reviewed. He met with Tru Community on potentially funding a bond for the water treatment plant updates. Met with Garrison Chamber of Commerce to discuss security camera access. He attended the Housing Authority meeting, special meeting, and committee meetings.

Alderman Olson reported for the Cemetery. Mobile Housing, Bldg. Permits & Landfill Committee. The committee is recommending a $5 to $20 fee for non-city residents disposing grass clippings at the city landfill. The committee is working with the city attorney on the removal of a mobile home from the city trailer park. The city will apply for a GAIA betterment grant for the mobile home disposal. Moved by Olson, seconded by Iglehart to approve a resolution charging non-city residents a fee of $5 to $20 for grass clippings at the city landfill at the managers discretion. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

Alderman Reinarts reported for the Utilities & Streets Committee. The members attended a meeting with Garrison Rural Water to hear an explanation of the new COSA Method for figuring the rural water yearly rates.

Alderperson Diffely reported for the Police, Fire Dept. & Personnel Committee. They held an interview with a potential city maintenance employee. The committee is recommending advertising with JobsHQ for the city position. Moved by Iglehart, seconded by Reinarts to approve advertising with JobsHQ for the city position. Voting Yea: Diffely, Reinarts, Olson, and Iglehart. Nay: None.

A Sales & Use Tax request from Dickens Village Festival was reviewed and discussed.

The next regular city council meeting will be Monday August 1, 2022, at 7:00 pm.

The city council meeting adjourned at 8:22 PM.

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Diane Affeldt, City Auditor Shannon Jeffers, President

The Garrison City Council met in special session Tuesday July 12, 2022, at 1:00 pm in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, David Reinarts, Bree Diffely and Billee Jo Iglehart by phone. Absent: David Jeffrey and Curt Olson. Others present: Mike Manstrom and John Lundby from Colliers International via conference call.

The purpose of the special session is to approve resolutions pertaining to the Utility Revenue Bond Series 2022 for Water Treatment Plant Project. The interest rate is 3.239% with a three-year call. The total amount is $945,000 with a ten-year maturity.

Moved by Reinarts, seconded by Diffely to approve Resolution Authorizing Issuance of Utility Revenue Bonds, Series 2022. Roll Call: Jeffers, Aye; Diffely, Aye; Reinarts, Aye; Iglehart, Aye.

There being no further business the meeting adjourned at 1:25 pm.

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Diane Affeldt, City Auditor Stuart Merry, Mayor